DEFENSE LOGISTICS INFORMATION SERVICE

LOGISTICS ON-LINE ACCESS (LOLA)

QUICK REFERENCE GUIDE
MARCH 2006

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QUICK REFERENCE GUIDE

WEB CICS LOGRUN/LOLA USERS

PURPOSE

This guide provides LOGRUN users information on telecommunications, starting a session, submitting queries, selecting output, ending a session, and troubleshooting. On-line help is available under the Quick Information LOLA Procedures menu selection. Volume 16 of the Federal Logistics Information System (FLIS) Procedures Manual (DoD 4100.39-M) provides complete system documentation. A copy of Volume 16 can be obtained at our home web page – http://www.dlis.dla.mil under the **Forms and Publications** section.

WHAT IS LOGRUN?

The Logistics Remote Users Network (LOGRUN) provides on-line, interactive, read/write access to information essential for all logisticians - from engineers designing new weapons systems to property managers disposing of items. As a LOGRUN user, you will have access to the "live" standard logistics information system in the Federal Government - the Federal Logistics Information System (FLIS).

FLIS forms the foundation for most logistics information systems. It is the catalog of more than seven million active supply items used by the U.S. Government and NATO allies. FLIS provides essential information about "Items of Supply" including the National Stock Number (NSN), the item name, manufacturers and suppliers (including part numbers), freight data, hazardous material indicators, interchangeable and substitutable items, management data (such as acquisition advice code and price), packaging data, and physical and performance characteristics. FLIS also provides the most complete information on contractors doing business with the U.S. Government. Since you are accessing the live FLIS database through LOGRUN, you have the most current data on supply items and manufacturers and suppliers.

WHO MAY USE LOGRUN?

U.S. Government employees, U.S. Government sponsored contractors and Foreign Nationals may use LOGRUN. Contractors must obtain sponsorship from a U.S. Government activity to get LOGRUN access. LOGRUN access for Foreign Nationals who are not U.S. Government employees will be based on conditions established in Foreign Military Sales (FMS) cases.
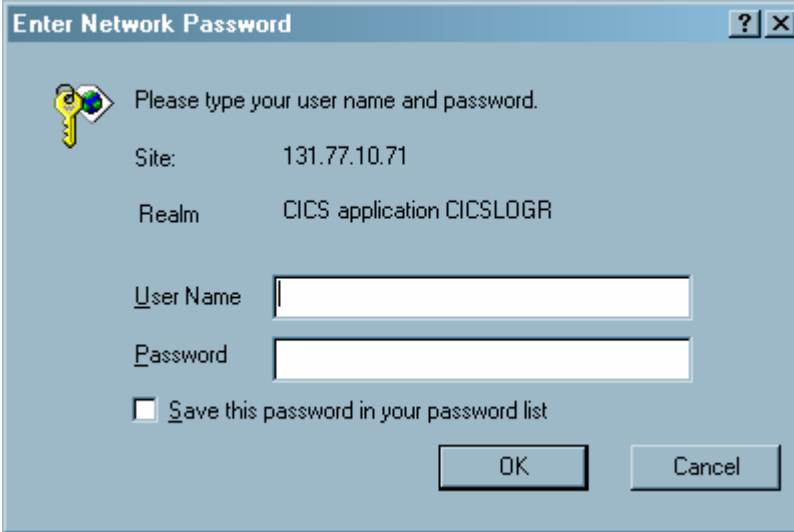
HOW DO I ACCESS LOGRUN?

Access to CICS LOGRUN only requires a click to an secure WEB link https://mflp2.csd.disa.mil/cics/cwba/dfhwbttc/s100

What you will see: Click yes

3
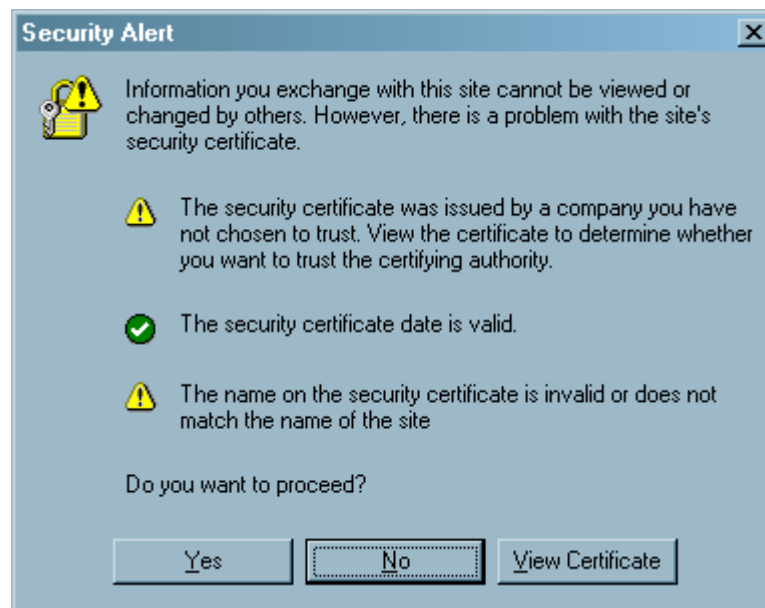
Put in your user code password, We recommend not to save your password. If you put in your password and it comes back with a blank password it means that your password is incorrect.

Note: If you are wrong 3 times you will get revoked and will have to call the password reset number. If you see the explorer spinning and you never get in you are probably revoked and will also have to call the reset number. Call the password reset number at DSN 661-7793 or Comm. 269-961-7793.

Note: The userid is eight characters in length. Your password must be six to eight characters with at least one number embedded in the password (for example, v1ctory). You **must** change your password every 90 days. However, if your userid is inactive for more than 30 days, it will become revoked.

DO NOT LET OTHER PEOPLE USE YOUR USERID AND PASSWORD. THIS IS A SECURITY VIOLATION AND MAY RESULT IN THE LOSS OF YOUR ACCESS.

KEYMAPPING

You can use FUNCTION KEYS to perform commands in LOGRUN. You will be able to use your F1, F2, F3, etc., keys on your keyboard. You can also use your Mouse to click on the function Keys on the bottom of the screens.
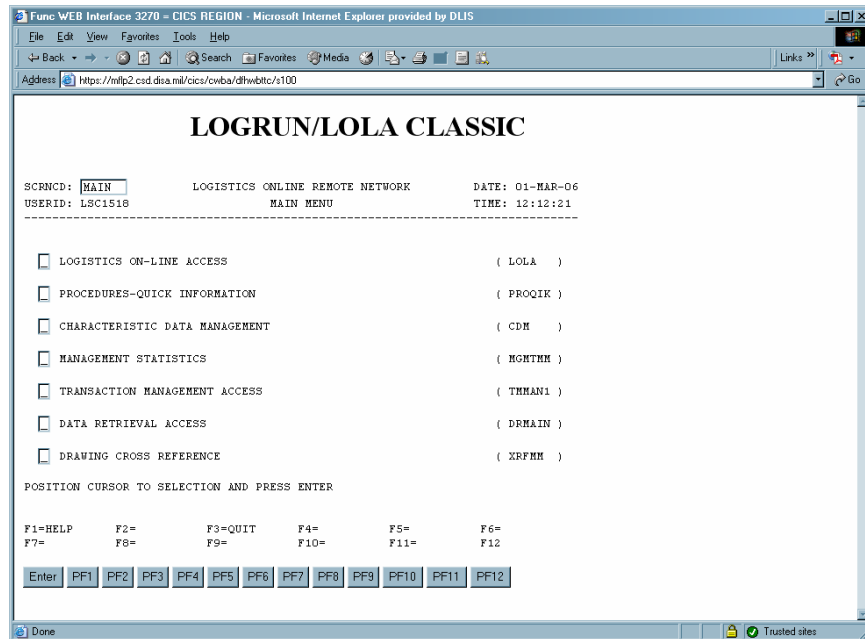
The best method of maneuvering though the screens is to use the TAB key on your keyboard or you use the insert key when you enter the screen so you can type freely. Do some experimentation and you will understand what this does.
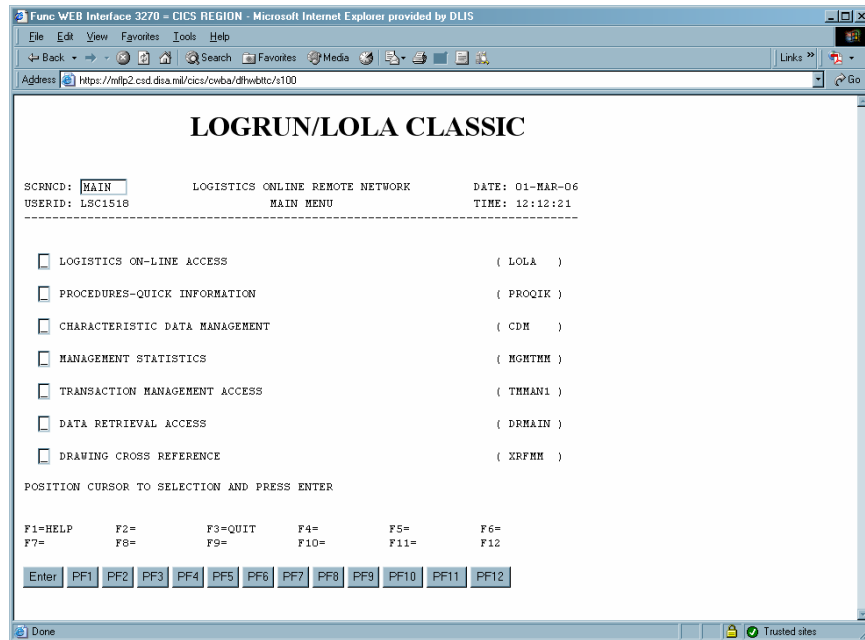
HELP: Unfortunately the help function does not work at this phase of development.

This will be the default screen, after you input your usercode/ password.
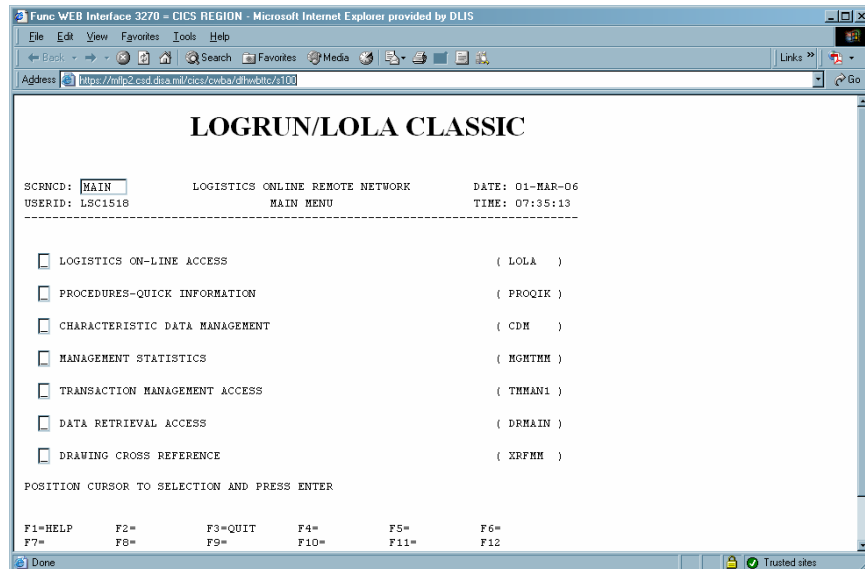
EXAMPLES OF SUPPLY ITEM AND CONTRACTORS QUERIES

In this example, we will select Logistics On-line Access (LOLA). Use your **TAB** key LOGISTICS ON-LINE ACCESS and press the **ENTER** key. **DO NOT** place an 'X' next to your selection – just press the **ENTER** key. The message tells you to position cursor to selection and press enter.
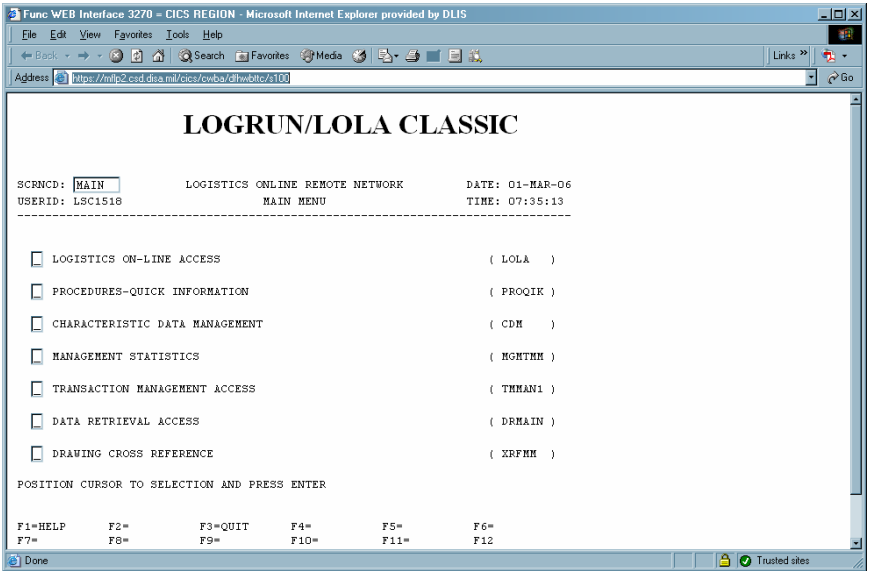
You could also move to the next screen using *EXPERT SCREEN NAVIGATION.* To do this, position your cursor in the Screen Code (SCRNCD) field located in the upper left-hand corner. Next, type the screen code for the screen you want. In this case, you would type "LOLA." Press the **ENTER** key. LOGRUN will switch you to the LOLA screen. You can jump to any input screen in LOGRUN using Expert Screen Navigation. **APPENDIX 5** lists the Screen Codes for commonly used input screens.

You are now at the LOLA Main Menu. In the first example, we want information about an item. **DO NOT** put an "X" on the line – just position your cursor at the **Item of Supply Inquiry** line by using your **TAB** key and press the **ENTER** key.

```
Func WEB Interface 3270 = CICS REGION - Microsoft Internet Explorer provided by DLIS       _ □ ×
 File  Edit  View  Favorites  Tools  Help
 ← Back  ▾  →  ▾  ⊗  ⊡  ⌂  | ⊕ Search  ⓕ Favorites  ⊛ Media  ⊛ | ⊡ ▾  ⊟  ▾  ■  ⊟  ⊞     | Links »  ⊡ ▾
 Address  ⊡ https://mflp2.csd.disa.mil/cics/cwba/dlhwbltc/s100                             ▾  ⊘ Go


                         LOGRUN/LOLA CLASSIC

      SCRNCD: LOLA              LOLA                DATE: 01-MAR-06
      USERID: LSC1518        LOLA MAIN MENU         TIME: 10:01:26
      ------------------------------------------------------------------


         ☐  ITEM OF SUPPLY INQUIRY                      ( LOLINQ )

         ☐  CHARACTERISTIC SEARCH                       ( LOLCHS )

         ☐  FSG/FSC ITEM NAME SEARCH                    ( LOLSRC )

         ☐  CAGE INQUIRY                                ( LOLCAG )

         ☐  AMMO CODE INQUIRY                           ( LOLAMO )

         ☐  CATALOG TOOLS INQUIRY SYSTEM                ( CATINQ )

         ☐  LOLA MENU CONTINUED                         ( LOLA2  )

      POSITION CURSOR TO SELECTION AND PRESS ENTER


      F1=HELP      F2=         F3=PREV MENU F4=MAIN MENU F5=     F6=
      F7=          F8=         F9=          F10=      F11=       F12

 ⊠ Done                                                     🔒 ⊘ Trusted sites
```

You NEVER type an X next to any of your menu selections. You position the cursor next to the application you wish to access and press the ENTER key.

ITEM OF SUPPLY QUERY BY NIIN

You can now request information on supply items. You can query by National Item Identification Number (NIIN), Part Number, Commercial and Government Entity (CAGE) code or name, Item Name or Item Name Code (INC). You can also search by combinations such as CAGE code and Part Number. In this example, we will enter NIIN 00-000-0001. Note the list of function keys at the bottom of the screen. This list tells you which function keys are active for the screen. Select **F10** for Output Options. The 'output options' is where you select the data views you want to see.

The next screen lets you specify your output. Note the Output Media is marked as "CRT." This means the output will be sent to your screen. See **Appendix 7** for getting **Printed Output** and **Appendix 8** for using **Overnight Processing**.

Use your **TAB** key to move your cursor and type an "X" next to each type of data you need. In this example, we selected Requisition Data. Basic Reference Data is the default view, which is tagged automatically. To clear the tag, press

F2=CLEAR SCREEN. Once you have selected all the data you want to see, select **F6=PROCESS** to process your query. If you want all the data tagged, press **F12=TAG ALL** and then select **F6** to process your query.

Here is the output to our NIIN query.

Multiple NIIN Queries: You can input up to 50 NIINs at one time. At the Inquiry screen (Screen Code LOLINQ), select **F6=MUL NIINS**.

Enter the NIINs you wish to query, and then select **F10=SELECT OUTPUT OPTIONS** to identify the output you

want. You will receive output for all NIINs. A message on the screen will indicate which item you are on (such as "01 of 10 NIINs"). Use the function keys to move through your output. The F6 will be 'PREV NSN' and the F9 will be 'NEXT NSN'.
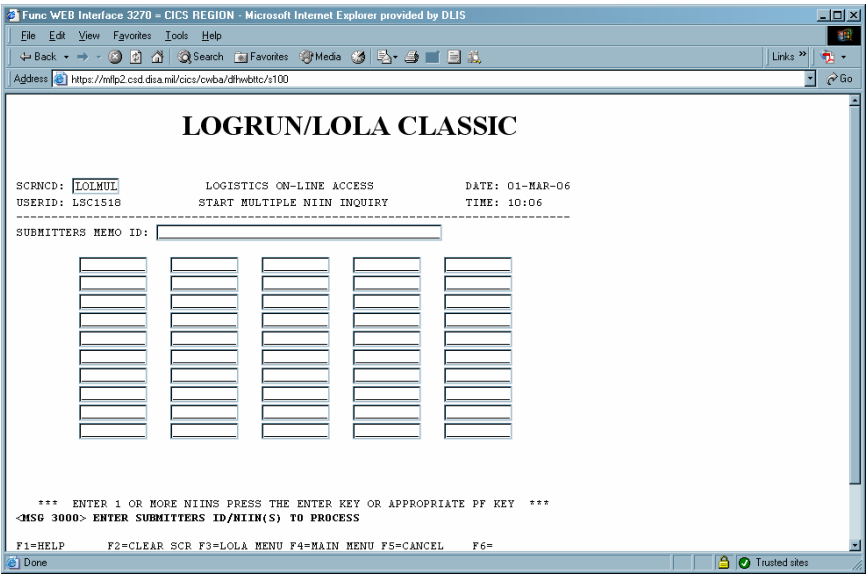
ITEM OF SUPPLY QUERY BY PART NUMBER

At the Item of Supply Inquiry Screen, tab to the part number field, type the part number **12345** and press the **ENTER** key.
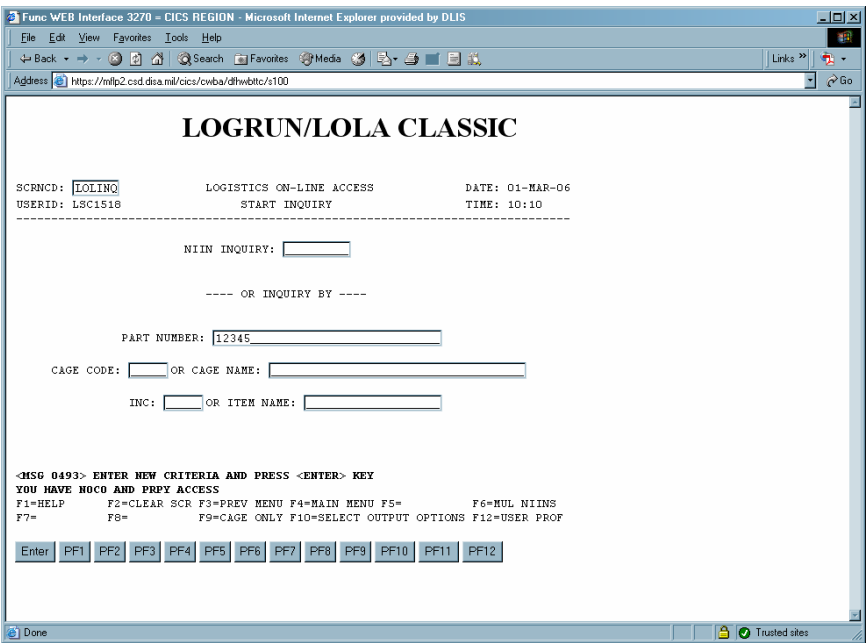
You will receive a Part Number pick list of the items that have part number 12345 recorded on them. This pick list will only retrieve items that start with the numbers 12345. At this point, you can take several actions:

- You can tag one or more items and select **F6** to get Basic Reference information on each NIIN tagged on the pick list.

- You could tag one or more items and select **F10** to specify the data views you want about each NIIN.
- Or you could select **F12** to tag all items and then select **F6** to process. In this example, we will tag the first item and select **F6** to process.
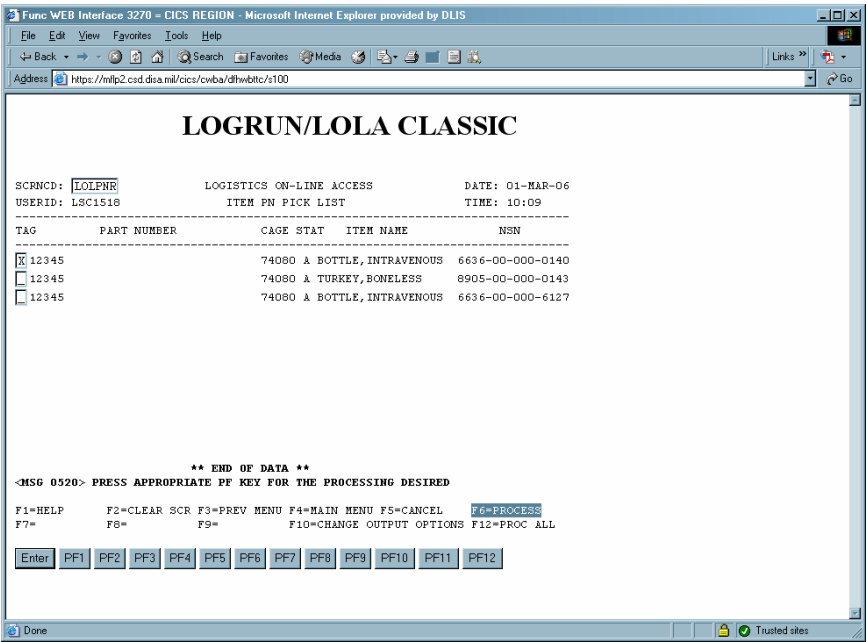
ere is the output to our part number search.

```
                    LOGRUN/LOLA CLASSIC

SCRNCD: LOLBAS          LOGISTICS ON-LINE ACCESS          DATE: 01-MAR-06
USERID: LSC1518           BASIC REFERENCE DATA            TIME: 10:09

ITEM NAME: BOTTLE,INTRAVENOUS                     NSN: 6636-00-000-0140
---------------------------------------------------------------------------
                            S                R R
                        A   T D              N N       H
                        A   A A         UNIT C V       C
            PART NUMBER C CAGE T C       PRICE C C SOS UI C  MSDS
---------------------------------------------------------------------------
015A                    D 74080 A 1      0.40 3 2 FPZ EA
12345                   D 74080 A 1      0.40 5 2 FPZ EA




                    ** END OF DATA **
<MSG 0520> PRESS APPROPRIATE PF KEY FOR THE PROCESSING DESIRED

F1=HELP     F2=CLEAR SCR F3=PREV MENU F4=MAIN MENU F5=CANCEL    F6=
F7=PAGE UP  F8=PAGE DOWN F9=        F10=        F11=            F12=
```

Partial Part Number Search: To do a partial part number search, you input the part numbers you know followed by a question mark "**?**" in the part number field on the Inquiry screen. For example, if you entered 123?, you would receive items with part numbers beginning with 123. You must enter a minimum of one position with a wild card to perform a Partial Part Number query. The wild card for LOGRUN is always a '**?**'.


```
                    LOGRUN/LOLA CLASSIC

SCRNCD: LOLINQ          LOGISTICS ON-LINE ACCESS          DATE: 01-MAR-06
USERID: LSC1518             START INQUIRY                 TIME: 10:10
---------------------------------------------------------------------------

                NIIN INQUIRY: [        ]


                   ---- OR INQUIRY BY ----


        PART NUMBER: 123?[                    ]

CAGE CODE: [      ] OR CAGE NAME: [                    ]

     INC: [     ] OR ITEM NAME: [                    ]



<MSG 0493> ENTER NEW CRITERIA AND PRESS <ENTER> KEY
YOU HAVE NOCO AND PRPY ACCESS
F1=HELP     F2=CLEAR SCR F3=PREV MENU F4=MAIN MENU F5=          F6=MUL NIINS
F7=         F8=        F9=CAGE ONLY F10=SELECT OUTPUT OPTIONS F12=USER PROF
```

13
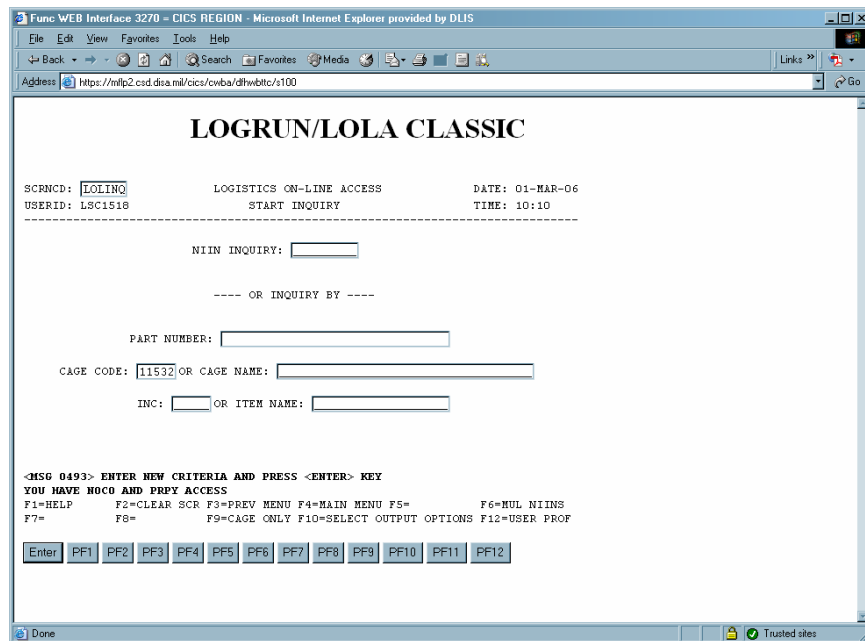
Contractor Query by CAGE Code

You can also use LOLA to get information about contractors who do business with the Federal Government. There are several methods of obtaining this data:

- LOLA Inquiry Screen (LOLINQ) - enter the CAGE code or name of the company and press enter to get a listing of NSNs associated with a particular company.
- LOLA Inquiry Screen (LOLINQ) - enter the CAGE code and select F9 to get information about the company's address, status, etc.
- LOLA CAGE Inquiry (LOLCAG) - permits many ways to search and find companies. This method is useful if you do not know the CAGE code.

Let's start at the LOLA Inquiry Screen and assume we know the CAGE code for our query. Enter the CAGE Code 11532 and press the **ENTER** key, to retrieve the NSNs this contractor produces.

When you press the **ENTER** key, you are requesting a list of NSNs that are supplied or manufactured by the contractor.

This query results in a "pick list" of NSNs associated with the contractor. Simply put an "X" (tag) next to the NSN you wish to view and begin your query with the F6 key.

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```
LOGRUN/LOLA CLASSIC

SCRNCD: LOLCCD          LOGISTICS ON-LINE ACCESS          DATE: 01-MAR-06
USERID: LSC1518         ITEM CAGE PICK LIST               TIME: 10:15
--------------------------------------------------------------------------------
CAGE: 11532 STAT: A RPLCD BY:       NAME: TELEDYNE RELAYS
--------------------------------------------------------------------------------
TAG     NSN         INC      ITEM NAME            PART NUMBER
--------------------------------------------------------------------------------
[ ] 5945-00-004-5883 32512 RELAY,ELECTROMAGNET 412-6049
[ ] 5945-00-139-1797 32512 RELAY,ELECTROMAGNET 712-12
[ ] 5945-00-249-8087 32512 RELAY,ELECTROMAGNET 412-12
[ ] 5945-00-405-3906 32512 RELAY,ELECTROMAGNET 412-12P
[ ] 5945-00-448-9668 32512 RELAY,ELECTROMAGNET 412-6223
[ ] 5945-00-484-4922 32512 RELAY,ELECTROMAGNET 412-6042
[ ] 5945-01-018-0623 32512 RELAY,ELECTROMAGNET J412-12WM
[ ] 5945-01-038-5616 32512 RELAY,ELECTROMAGNET J412-12WL
[ ]
[ ]
[ ]
[ ]
                    ** END OF DATA **          TOTAL NSNS:    8
<MSG 0521> PICK ONE OR MORE ITEMS AND PRESS APPROPRIATE PF KEY

F1=HELP      F2=CLEAR SCR F3=PREV MENU F4=MAIN MENU F5=CANCEL    F6=PROCESS
F7=          F8=          F9=          F10=CHANGE OUTPUT OPTIONS F12=PROC ALL
```

A maximum of 110 NSNs can be listed with this type of query. If you need more information than what can be listed at this screen, contact the DLIS Customer Service Office.

The reason this is limited is because we had problems with customers entering a partial part number **1?** and causing massive amounts of data from the mainframe to be pulled. It caused major performance problems.

The LOLA Inquiry screen also provides information about the contractor's name, address, phone, status, etc., through the use of PF function keys.

Type the CAGE code and select the **F9 function key** to start the query. This will retrieve the contractor's address information.This is the first screen of data for the contractor that you will see. CAGE code data elements and definitions are provided in **Appendix 10**

Next, press **F10** for expanded CAGE information.   This will provide a wide variety of the manufacturers 'Socio-economic' data.
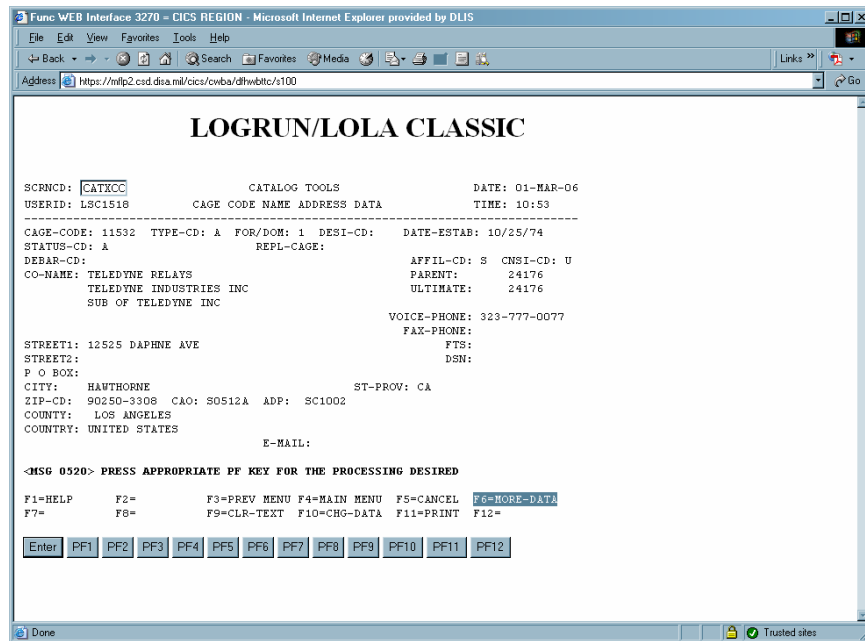
Finally press **F6** for **more data**.
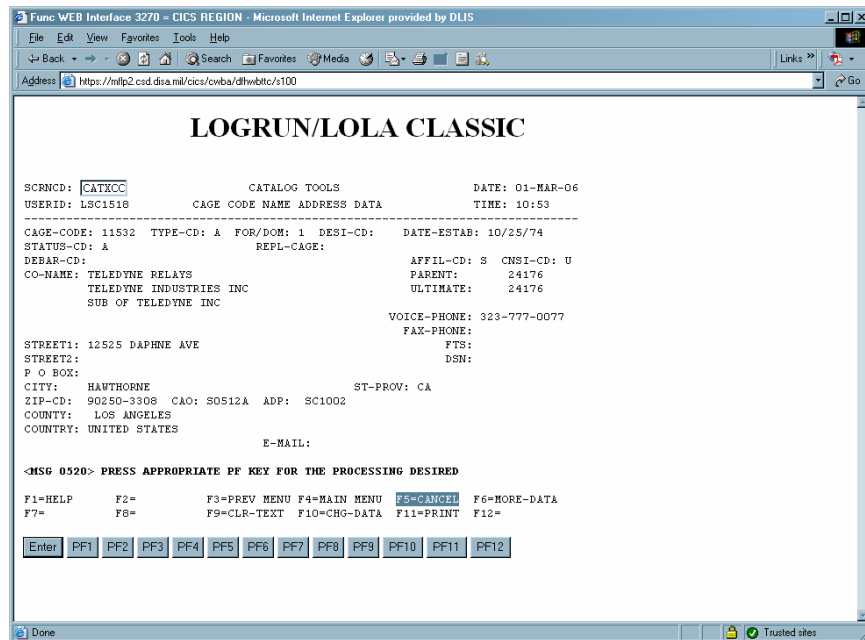
You can return to the LOLA Inquiry screen by selecting the **F5** function key twice. Then select the **F3** key to get to the LOLA Main menu for our next example.
Now go to the **CAGE INQUIRY** menu (LOLCAG), which can be accessed from the LOLA Main Menu.

At the LOLA main menu, select CAGE Inquiry to get information about contractors. Tab down until your cursor is on the line indicated, then press the **ENTER** key. You could also access the CAGE Inquiry screen by entering the expert command **LOLCAG** in the screen code field in the upper left-hand corner.

You are now at the CAGE Code Inquiry screen. This screen provides you many search options. In our example, TAB to Zip Code, type in 49017 and press the **Enter** key.

```
Func WEB Interface 3270 = CICS REGION - Microsoft Internet Explorer provided by DLIS                    _|□|×|
  File   Edit   View   Favorites   Tools   Help
 ←Back  ▾  →  ▾  ⊗ ⓐ ⌂  ⊗Search  ⌂Favorites  ⊛Media  ⊗  ⊟▾ ⊒ ■ ⊟ ⊞            Links »  ⊡ ▾
 Address ⊜ https://mflp2.csd.disa.mil/cics/cwba/dfhwbttc/s100                        ▾  ⊘Go


                    LOGRUN/LOLA CLASSIC

      SCRNCD: CATCAG        CATALOG TOOLS ON-LINE ACCESS      DATE: 01-MAR-06
      USERID: LSC1518            CAGE CODE INQUIRY            TIME: 10:58
      ------------------------------------------------------------------------------
                       CAGE CODE:      [     ]

                   COMPANY NAME:  [                                        ]
                   STREET NAME:   [                                        ]
                      ZIP CODE:   [49017 ]
                  PHONE NUMBER:   [   ] - [   ] - [     ]


                  DUNS NUMBER:    [      ]
        CONGRESSIONAL DISTRICT:   [  ]
                     SIC CODE:    [    ]
                       TAX ID:    [        ]

              REPLACEMENT CAGE:   [     ]
               ASSOCIATED CAGE:   [     ]
                DEBARMENT CODE:   [ ]    (D, P, OR S)
      <MSG 0680> PRESS APPROPRIATE PF KEY OR <ENTER> TO PROCESS.

      F1=HELP       F2=CLEAR SCR F3=PREV MENU F4=MAIN MENU F5=ADP/CAO   F6=
      F7=           F8=          F9=          F10=          F11=        F12=PRT SETUP

      [Enter] [PF1] [PF2] [PF3] [PF4] [PF5] [PF6] [PF7] [PF8] [PF9] [PF10] [PF11] [PF12]

 ⊜ Done                                          🔒  ⊘ Trusted sites
```

By searching by zip code 49017, you will retrieve all
manufacturers within that zip code. These manufacturers will
all have a CAGE Code assigned, but in some cases there will
not be any NSNs associated with specific CAGE Codes.

A pick list of contractors in the Zip Code 49017 area will appear. **TAG** the Company if you wish to view all associated CAGE information and select **F6** to process.

```
Func WEB Interface 3270 - CICS REGION - Microsoft Internet Explorer provided by DLIS        _|□|x|
File  Edit  View  Favorites  Tools  Help
← Back  →  ·  ◎  ☑  ⚐  | ◎ Search  ☑ Favorites  ❀ Media  ③ | ☑·  ☑  ■  ☐  ☑       Links »  ⚑ ·
Address ② https://mllp2.csd.disa.mil/cics/cwba/dlhwbltc/s100                              ▾ | ∂ Go

                    LOGRUN/LOLA CLASSIC


SCRNCD: CATICN          LOGISTICS ON-LINE ACCESS          DATE: 01-MAR-06
USERID: LSC1518         CAGE CODE INQUIRY PICK LIST       TIME: 10:58
------------------------------------------------------------------------------
                                           TOTAL ITEMS:      252
                                           ZIP CODE: 49017
------------------------------------------------------------------------------
TAG    COMPANY NAME          STREET NAME        CITY     STATE/CNTRY CAGE ST
☐ A C FOUNDRY INC          1146 N RAYMOND RD  BATTLE CREEK   MI  9X262 A
☒ A-Z KEY SHOP             422 W VANBUREN ST  BATTLE CREEK   MI  0EOP4 A
☐ A-1 AUTO GLASS AND UPHOLS 180 S KENDALL ST  BATTLE CREEK   MI  0JY28 A
☐ AARDVARK APPLIANCE SERVIC NONE              BATTLE CREEK   MI  0AWG2 P
☐ ACCESS VISION            67 MICHIGAN AVE W S BATTLE CREEK  MI  0TKF7 A
☐ ACE HARDWARE             478 MAIN ST        BATTLE CREEK   MI  0HF91 A
☐ ACTION REFRIGERATION AND 27 W KINGMAN AVE   BATTLE CREEK   MI  0FH87 A
☐ ADLIB GRAFIX AND APPAREL 64 W MICHIGAN AVE  BATTLE CREEK   MI  01LK2 A
☐ AERONAUTICAL AND SUPPORT 74 WASHINGTON AVE N BATTLE CREEK  MI  07878 A
☐ AGRI-SALES INC           772 EMMETT ST      BATTLE CREEK   MI  0CC06 P
☐ AIR ENGINEERING          250 GRENVILLE ST   BATTLE CREEK   MI  9C691 A
☐ AMERICAN RESTORATION SERV 1368 E MICHIGAN AVE BATTLE CREEK MI  0FXY3 A
                      ** MORE **
PLACE AN "X" BY SELECTION PRESS PF6 TO PROCESS

F1=HELP      F2=CLEAR SCR F3=PREV MENU F4=MAIN MENU F5=CANCEL  F6=PROCESS
F7=          F8=PAGE DOWN F9=          F10=         F11=        F12=

Enter | PF1 | PF2 | PF3 | PF4 | PF5 | PF6 | PF7 | PF8 | PF9 | PF10 | PF11 | PF12
② Done                                                    🔒 | ⊘ Trusted sites
```

Notice the word ****more**** at the bottom of the screen. This means there is **more** data available, so press the function **F8=page down** to retrieve additional data. When you reach the end of the data, you will see a message **END OF DATA***.

The first output screen provides you basic information about the contractor such as address and phone number. Additional information is provided the same way as in the LOLA Inquiry section. The **F6** function key will take you to "**More Data**" about the contractor.

The **F10** function key will show the latest changes to the CAGE data for this contractor. This data may include up to two "**Former Name and Addresses**" for that company.

This screen shows you the name and/or address changes and the date of the last associated changes. The F5 key will cancel the query and return you to the original CAGE Code Name Address screen. Select **F5** again to return to the CAGE Code Inquiry screen.

PRINTED OUTPUT

You can print output in two ways. The first method is called screen-printing. You can use the printer connected to your personal computer for screen-printing. This printer is usually your **Windows Default**' printer. Press the 'CTRL +P' key on your keyboard and the screen image will be sent to the printer.

The second method of printing is by directing output to a **network addressable printer**. This printer is connected to the network and is identified by an address recognized by the network and the FLIS mainframe computer. You will need a telephone line and special equipment installed at your site to direct output to a printer. Only the Defense Information Systems Network (DISN) and similar System Network Architecture (SNA) networks support network addressable printers. Your local telecommunications expert **must** contact the Defense Enterprise Computer Center (DECC) to establish your network printer on the DISN (see **Appendix 1** for the phone number).

Once your printer is connected, DLIS will set up a default CICS printer address (a 4-position code such as P331, which should be posted on the printer). This will allow you to automatically send output to a specific printer when you select "P" as your output media on the "**Select Inquiry Output Options**" screen (Screen Code LOLOUT). If you want to have this printer loaded as a default in your user profile, you must send an e-mail to the LOGRUN Program Management Office at http://logrun.dlis.dla.mil. Include your name, userid, organization, phone number and the 4-position CICS address. Contact your local telecommunications expert to get your printer Virtual Terminal Access Method (VTAM) address. You will need to provide the Customer Management Branch at DLIS (by fax or e-mail: on-line@dlis.dla.mil) your userid and the printer address for the printer you want to use (see **Appendix 1**).

You can also tell LOGRUN which printer you want to use by defining the printer in your User Profile. At the Inquiry Screen (Screen Code LOLINQ) select **F12=USER PROF**.
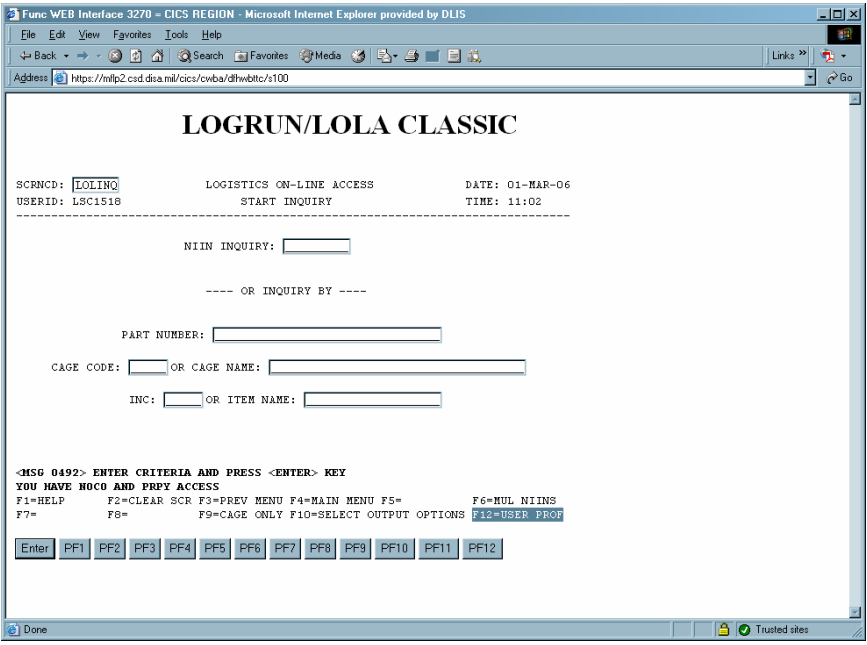
Your first screen will tell you what your default printer is or if it has not been assigned.
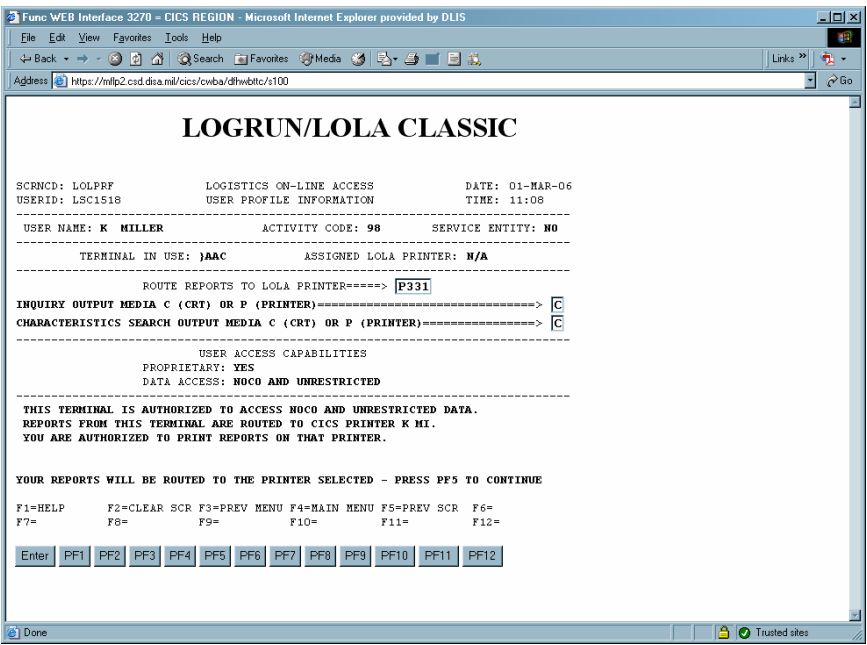
If you have a CICS address loaded, it will appear in the '**Route Reports to LOLA Printer**' line.

Enter the printer address (a 4-position code such as P132, which should be posted on the printer) and tab to the Inquiry Output Media, C (CRT) or P (Printer) and enter a P for printed output.

```
Func WEB Interface 3270 = CICS REGION - Microsoft Internet Explorer provided by DLIS      _ | □ | x |
  File  Edit  View  Favorites  Tools  Help
 ← Back ▾  → ▾  ⊗ ⃞ ⌂ | ⬢Search  ⃞Favorites  ⬢Media  ⬢ | ⬢▾ ⬢ ⬛ ⬢ ⬢          | Links » | ⬢ ▾
 Address ⬢ https://mflp2.csd.disa.mil/cics/cwba/dlhwbltc/s100                          ▾ | ⬢Go

                    LOGRUN/LOLA CLASSIC


  SCRNCD: LOLPRF           LOGISTICS ON-LINE ACCESS         DATE: 01-MAR-06
  USERID: LSC1518          USER PROFILE INFORMATION         TIME: 11:08
  -----------------------------------------------------------------------
   USER NAME: K  MILLER            ACTIVITY CODE: 98     SERVICE ENTITY: NO
  -----------------------------------------------------------------------
        TERMINAL IN USE: }AAC         ASSIGNED LOLA PRINTER: N/A
  -----------------------------------------------------------------------
               ROUTE REPORTS TO LOLA PRINTER=====> |P331|
  INQUIRY OUTPUT MEDIA C (CRT) OR P (PRINTER)=============================> |P|
  CHARACTERISTICS SEARCH OUTPUT MEDIA C (CRT) OR P (PRINTER)==================> |P|
  -----------------------------------------------------------------------
                    USER ACCESS CAPABILITIES
              PROPRIETARY: YES
              DATA ACCESS: NOCO AND UNRESTRICTED
  -----------------------------------------------------------------------
   THIS TERMINAL IS AUTHORIZED TO ACCESS NOCO AND UNRESTRICTED DATA.
   REPORTS FROM THIS TERMINAL ARE ROUTED TO CICS PRINTER K MI.
   YOU ARE AUTHORIZED TO PRINT REPORTS ON THAT PRINTER.


  ENTER NEW OUTPUT PRINTER/MEDIA AND PRESS <ENTER>, OR PRESS PF5 TO CONTINUE

  F1=HELP      F2=CLEAR SCR F3=PREV MENU F4=MAIN MENU  F5=PREV SCR  F6=
  F7=          F8=          F9=          F10=          F11=         F12=

 [Enter] [PF1] [PF2] [PF3] [PF4] [PF5] [PF6] [PF7] [PF8] [PF9] [PF10] [PF11] [PF12]

 ⬢ Done                                              🔒 ✓ Trusted sites
```

Then select **F5** to return to the Inquiry screen. You can now direct output to the network printer you specified.   This address will be saved until you sign off this session of LOGRUN. You will have to repeat the process the next time you sign on. If you wish to establish a permanent default printer address, contact the DLIS LOGRUN Program Office (see **Appendix 1**).

The F5 Key has returned you to the "Start Inquiry" screen.
Press **F10 - Select Output Options**.

F10=SELECT OUTPUT OPTIONS
The Output Media default will now be P.

Select the views you want and press the **F6** to process your
query. LOGRUN will send your output to the network printer
you specified.

This completes our example of defining the printer in your
User Profile.

STEP-BY-STEP INSTRUCTIONS FOR EXITING LOGRUN

Press **F4** to return to the Main Menu.

Once you are at the Main Menu, press **F3** to quit.

LOGRUN/LOLA CLASSIC

```
SCRNCD: MAIN              LOGISTICS ONLINE REMOTE NETWORK      DATE: 01-MAR-06
USERID: LSC1518                    MAIN MENU                   TIME: 11:11:46
-------------------------------------------------------------------------------

      □   LOGISTICS ON-LINE ACCESS                         ( LOLA  )

      □   PROCEDURES-QUICK INFORMATION                     ( PROQIK )

      □   CHARACTERISTIC DATA MANAGEMENT                   ( CDM   )

      □   MANAGEMENT STATISTICS                            ( MGMTMM )

      □   TRANSACTION MANAGEMENT ACCESS                    ( TMMAN1 )

      □   DATA RETRIEVAL ACCESS                            ( DRMAIN )

      □   DRAWING CROSS REFERENCE                          ( XRFMM  )

POSITION CURSOR TO SELECTION AND PRESS ENTER


F1=HELP       F2=          F3=QUIT      F4=          F5=          F6=
F7=           F8=          F9=          F10=         F11=         F12
```

LOGRUN will return you to the Sign-on screen. You can now exit your session or sign back on if needed.

*

APPENDIX 1

NUMBERS TO CALL

	COMMERCIAL	DSN	FAX

DLIS

LOGRUN Program Management Office	1-269-961-7515/661-7515/ Fax 7515		
Customer Service	1-877-352-2255		
Customer Management Branch	(269) 961-7236	661-7236	Fax 5305
Training	(269) 961-4829	661-4829	Fax 4307

Defense Information Systems Agency (DISA):
Ogden Customer Service   COMM. 801 605-7902
                                           DSN 388-7902

APPENDIX 2
TROUBLE SHOOTING

SYMPTOMS	LIKELY CAUSE	CORRECTIVE ACTION
Password expired	Password not changed in last 90 days	Enter old password, tab to new password field & type in new password, press Enter, re-input new Password to validate it, press Enter (Perform this to avoid having your userid revoked)
Userid/Password is the DLIS Customer Revoked	Input wrong password 3 times Or Signed on with an expired password	PASSWORD RESETS DSN Call 661-7793 or Comm. 269-961-7793
	Large Search Requirements	Simplify Search Statement
System Signs You Off	User has not pressed any keys for over 10 minutes	Sign back onto system and avoid delays in entering data
	Local Network Problems	Try Again; if reoccurs, call your telecommunications support office
	System Failure	Try again, if cannot sign on, call DLIS Customer Service
Printer Continues to Print	Requested too much data	Call DLIS Customer Service and shut printer off
ABEND Message appears when in LOLA or other Application	Application not processing properly	Press enter to log out, then sign on again

APPENDIX 3

SUMMARY OF LOGRUN APPLICATIONS

LOGRUN gives you several applications to obtain FLIS logistics information. You will see these applications listed on the LOGRUN Selection Menu that appears when you first sign onto the system.

LOLA: Logistics On-Line Access (LOLA) gives access to both 'Current' and 'Future Effective Dated' FLIS information about supply items and contractors who do business with the Federal Government. LOLA also provides you information about the classification system used by the Federal Government for categorizing items. The following applications are available from the LOLA Main Menu:

- Item of Supply Inquiry
- Characteristics Search
- FSG/FSC Item Name Search
- CAGE Inquiry
- AMMO Code Inquiry
- Catalog Tools Inquiry System

Item of Supply Inquiry gives you access to current and future effective dated item of supply information and information about government contractors. You can inquire about supply items by the following:

- National Item Identification Number (NIIN)
- Part Number (PN) (complete or partial part number with wild card '?')
- Item Name or Item Name Code
- CAGE (Company) Name or CAGE Code
- Combination of part number/partial part number, item name or CAGE

Inquiries fall into two categories - searches and queries. You perform a search when you do not know the stock number of an item or the CAGE code of a company. For example, you may only know the item's part number. When you search by part number or other search criteria, INQUIRY will return a pick list of NIINs matching the search criteria (or CAGE codes for a CAGE Name search). Once you know your item (by NIIN) or company (by CAGE code), you can use Inquiry to query the FLIS database for detailed information about specific items or companies.

Characteristics Search allows you to identify items that match selected physical and performance characteristics. For example, if your medical unit needs adult size stethoscopes made of brass you can use Characteristics Search to find the items in the federal inventory which have these characteristics.

FSG/FSC/Item Name Search gives access to the H2/H6 Cataloging Handbooks, which provides information on how the Federal Government categorizes items. Your inquiry options include:

- Federal Supply Group (FSG) Code
- Federal Supply Class (FSC) Code
- Item Name or Keyword of an Item Name
- Item Name Code (INC)
- Federal Item Identification Guide (FIIG)

CAGE Inquiry allows you a more extensive search capability for contractor data. You can search by Partial Company Name, Partial Company Name and Partial Phone Number, or Zip Code, DUNS number, company name or other criteria. You can also search by debarred bidder code of 'D', which will provide all contractors that have been debarred from doing business with the agency that debarred them and ending date of debarment.

LOLA Major Organizational Entity (MOE) Rule Data gives you access to MOE Rule data; Status Code, Primary Inventory Control Activity (PICA), PICA-Level Of Authority (LOA), Secondary Inventory Control Activity (SICA), SICA-LOA, Authorized and Supplemental Collaborators and Receivers and Management Exception Notes.

LOLA Freight Data allows you to enter a National Motor Freight Class (NMFC), Sub-Item Number (SUB) and Uniform Freight Classification (UFC) to obtain a Less Than Truckload rating (LTL), Description and Extended Description.

LOLA ON-LINE UPDATE provides cataloging activities the ability to update information on items of supply in the Federal Logistics Information System (FLIS) database. Points of contact at each cataloging activity identify individuals at their site who are authorized to use on-line update.

PROCEDURES QUICK INFORMATION provides on-line access to quick information about FLIS Table 10 Information, DRNs, DIC formats, Reject Codes, and decodes various logistics codes such as Acquisition Advice Code and Source of Supply. The Procedures Quick Information provides the most current Volume 10 Table data available. It is more current than the Volume 10 available in PDF format at our website.

MANAGEMENT STATISTICS gives you two types of data. First, you can find out the type and volume of transactions DLIS processed for your activity. These include batch interrogations and updates and on-line queries and updates. Management Statistics also gives you a "statistical look" at the FLIS database. For example, you can get information on the number of items that your activity manages and how many of those items are fully described.

CHARACTERISTICS DATA MANAGEMENT shows you the Master Requirement Codes (MRCs) and the Reply Table Codes used in the coded characteristics (V Segment) of an item of supply. You may request information by selecting either of two Master Requirement Directory (MRD) tables; MRD Requirements Table or the MRD Reply Table, which contains requirements for cataloging an item of supply.

APPENDIX 4
TIPS FOR USING LOGRUN

CHANGING YOUR PASSWORD: All LOGRUN users are required to change their password every 90 days. If your userid is inactive for more than 30 days, it will become revoked. If you receive the message "PASSWORD EXPIRED" when you sign onto the system, **TAB** to the Password Field and enter your current password, then **TAB** to the New Password field and enter a NEW password and press the **ENTER** key. The system will ask you to validate your new password by entering it again. This action will avoid your userid being revoked.

EXPERT SCREEN NAVIGATION: You can quickly jump to any input screen in LOGRUN by entering the Screen Code in the SCRNCD field in the upper left hand corner of any LOGRUN screen. For example, if you were at the Main Menu and you wanted to jump directly to the Inquiry screen to enter a NIIN, you could type **LOLINQ** in the SCRNCD field and then press the **ENTER** key. The most commonly used screen codes are:

LOLINQ = Item of Supply Inquiry
LOLMUL = Multiple NIIN Inquiry
LOLSRC = FSG/FSC Item Name Search
LOLCHS = Characteristics Search
LOLCAG = Cage Inquiry
LOLAMO = AMMO Code Inquiry
LOLUPD = LOLA UPDATE
CATMOL = MOE Rule Inquiry
CATFRT = Freight Inquiry
CATMFS = MGMT/FSC Data Inquiry
PROQIK = On-line Procedures Quick Information
PROACQ = Acronyms
PROELD = Data Element Definitions
PROEDV = Edit/Validation Criteria
PROTAB = Table Inquiry (for decoding codes - see
            Appendix 9)
PRORCI = Return Codes
PROFOR = DIC/Segment Format
NOTE: The rule of thumb for expert navigation is that if you can TAB to the upper left SCRNCD field, you can change it and navigate to another LOLA application.

APPENDIX 5

SUBMITTING INQUIRIES

Multiple NIIN Queries: You can input up to 50 NIINs at one time. When you are at the inquiry screen (Screen Code LOLINQ), select **F6**. You will then get a screen where you can enter your NIINs. You can then select **F10** to identify the output you want. You will receive output for all the NIINs. The inquiry screen will indicate which item you are on with a message (such as "01 OF 10 NIINS"). Use the function keys to move through your output.

Partial Part Number Search: To do a partial part number search, you input the part numbers you know followed by a question mark **"?"** in the part number field on the Inquiry screen. For example, if you entered 123? you would receive items with part numbers beginning with 123. Remember the wildcard is "?".

Item Name Search: You can use LOLA Inquiry and LOLA FSC/FSG/Item Name applications to search by item name.

In **Inquiry** (Screen Code LOLINQ), you will receive the NIINs of items that have the name you submitted in the first word. For example, if you input HOWITZER, you will get HOWITZER, MEDIUM and HOWITZER, HEAVY plus other matches where HOWITZER appears as the first word of the item name. You will **not** receive a match of any name where HOWITZER is not the first word, such as MOUNT, HOWITZER (for this type of match, you need to use FSG/FSC's KEYWORD search capability).

In **FSG/FSC/Item Name** (Screen Code LOLSRC), you can search using an item name or keyword.

Item Name: If you input a *one-word* name, you will get matches where the name you input occurs as the first word of the approved or colloquial name. For example, if you input HOWITZER, you will only get matches where HOWITZER appears as the first word of the item name (just as in LOLA Inquiry). If you input *two words,* you will get a match if the words appear as the first and second words of the item name. For example, if you input HOWITZER, MEDIUM you will receive matches where the two words appear as first and second in the name.

Keyword Search: Keyword search retrieves all items in FLIS that contain the applicable search criteria regardless of where the word(s) appear in the Item Name. If you input HOWITZER you will receive HOWITZER, MEDIUM, TOWED as well as MOUNT, HOWITZER. If you input two words, the system looks for any instance where both words appear in the item name in any order.

In either type of search you will receive a pick list if the name is not definitive. This pick list will give you Item Names (including colloquials), Item Name Codes, FSCs, and other information. At this point you can execute commands to start a characteristic's search, obtain a definition for an INC, or learn a FSC description.

Item Name Code Search: If you are interrogating the system by Item Name Code (INC) and you receive a match on more than 25 NIINs, you will receive a Master Requirements Code (MRC) pick list. This pick list allows you to search for specific characteristics such as "material". This pick list also includes how many NIINs have replies to each MRC. If you match on 25 or less NIINs, they will be displayed on the screen without the pick list. A Function Key will be activated to allow you to automatically interrogate on all 25 or less NIINs in LOLINQ.

Characteristics Search: You begin the search by entering an Item Name or Item Name Code (INC). If you do not know the Item Name or INC, you can switch to the FSG/FSC/Item Name application to get a name or INC and then return to Characteristics Search. After entering the INC or Item Name, the system will prompt you to tag the Master Requirement Codes (MRCs). You will pick the MRCs by tagging them with an X. Characteristics Search will give you a definition for each MRC (by accessing the Master Requirements Directory). After tagging the MRCs, process the search and you will get a list of all items meeting the criteria you selected.

CAGE Name Search: Searches will be performed on the FIRST THREE WORDS you input. DO NOT input words such as AND, OR, and THE when querying by CAGE Name. You will receive a message requesting you remove these words and resubmit the query.

Expanded CAGE Query: Expanded CAGE data gives you detailed information about a company. Type in the CAGE code in the top half of the Inquiry screen and select **F9**. You will receive the address for the company. Select **F10** to get additional information about the company.

APPENDIX 6

OUTPUT

Screen Output Limitations: Certain query options are limited in the number of NIINs returned to the SCREEN:

- CAGE Code/Part Number = 100
- Characteristics Search = 250
- Item Name Code (INC) = 100
- MRD through Characteristics Data Management = 120
- Partial Part Number = 100

If your query exceeds the above thresholds, a message such as "OUTPUT EXCEEDS LIMITATIONS" will be displayed. If you require the additional data, please call DLIS Customer Service to request a tailored extract for the remaining data needed.

Output Sequence:

CAGE Name output is in CAGE Code sequence NOT CAGE Company Name sequence.

CAGE Code/Item Name Code output is in NSN sequence.

Item Name output is in item name order by Approved Item Names, Non-Approved Item Names.

Part Number/Partial Part Number output is in NSN sequence.

PRINTED OUTPUT

You can print output in two ways. The first way is called screen-printing. You can use the printer connected to your personal computer for screen-printing. You may press the **CTRL-P** key on your keyboard.

The second way you can print is by directing output to a **network addressable printer**. This printer is connected to the network and is identified by an address recognized by the network and the FLIS mainframe computer. You will need a telephone line and special equipment installed at your site to direct output to a printer. Only the Defense Information Systems Network (DISN) and similar SNA networks support network addressable printers. Contact the Defense Enterprise Computer Center (DECC) to establish your network printer on the DISN (see **Appendix 1** for the phone number).

Printers: You can get output sent to a printer that is connected and addressed on the DISN. Your local telecommunications expert must contact the Defense Enterprise Computer Center in Columbus, OH to connect a printer to the DISN (see **Appendix 1** for points of contact).

Once your printer is connected, you can set up a default printer address. This will allow you to automatically send output to a specific printer when you select "P" as your output media on the "Select I*nquiry Output Options" screen (Screen Code LOLOUT). Your local telecommunications expert will need to provide DLIS with your userid and the printer address for the printer you want to use.

You can also tell LOGRUN which printer you want to use by defining the printer in your user profile. At the Inquiry Screen (Screen Code LOLINQ) select **F12**, enter the printer address (a 4-position code such as P132, which should be posted on the printer) and press the **ENTER** key. Then select **F5** to return to the Inquiry screen. You can now direct output to the printer you specified. However, LOGRUN will not save the address you specified. In order to have an address saved, you have to follow the process described above for setting a default printer address.

Submitter's ID Field: There is a 40-position Submitter's ID field available via the Multiple NIIN Input screen. This field is also available via the SELECT OUTPUT OPTIONS screen. This field is NOT a mandatory field, but may provide additional space for the users to differentiate their listings when a printer is shared by more than one office.

Futures Data: There are four data views or segments of FLIS data that may have "Futures" data available; Identification data, MOE Rule, Management/Phrase and/or Characteris- tics data. A message will appear on your screen if Futures data is available.

Management and Phrase Data:

Printed output will be in the following order:
1. CURRENT Management Data
2. CURRENT Phrase Data and CURRENT TBJ (DAAS Source of Supply) data (if applicable)
3. FUTURES Management Data
4. FUTURES Phrase Data and FUTURES TBJ (DAAS SoS) data (if applicable)

Screen output: If there is a "FUTURES" message (<MSG 0637> FUTURES DATA AVAILABLE) at the bottom of your screen, press **PF12** to get FUTURES data applicable to all of the MANAGEMENT DATA. You can also tag a line of Management Data with an "X" and press **PF12** to get FUTURES data for that line of Management Data (you may also receive a message stating "NO FUTURES DATA FOR THE MOE CODE SELECTED"). Function keys for the Management Data (LOLMGT) and Phrase Data (LOLPHR) screens will vary depending on whether there is PHRASE and/or FUTURES data for the item you queried.

APPENDIX 7

OVERNIGHT PROCESSING FOR LOLA QUERIES

Overnight Processing allows authorized users to direct their output to a batch process rather than to a screen or printer. The batch process can provide you output on tape, printed listing or via the Message Accountability and Delivery System (MADS). Overnight processing is useful if you do not need the information immediately and must contend with many people for use of a system printer.

Cataloging activities are authorized to use Overnight Processing. Other activities may be granted access. Contact the DLIS Customer Management Branch for more information.

To use Overnight Processing:
     1. Select LOGRUN LOLA from the LOGRUN Selection Menu.
     2. Select LOGISTICS ON-LINE ACCESS from the Main Menu.
     3. Select INQUIRY from the LOLA Main Menu.
     4. Enter your inquiry.
     5. Use the **F10** key to select the output options screen.

     6. Enter "O" (for Overnight) for the type of OUTPUT MEDIA required. If you do not have Overnight listed as one of your OUTPUT MEDIA then you DO NOT HAVE OVERNIGHT Processing capability. The system will not allow you to proceed further.
     7. Tag the views that you want. The system will convert the selected views into Output Data Request Codes (ODRCs) used in-batch processing.
     8. Tab to DESKCODE: _____ YOU MUST ENTER A 7-POSITION DESKCODE, OR the overnight transaction will not process. REMEMBER THIS DESKCODE TO TRACK YOUR OVERNIGHT TRANSACTIONS.

9. Select **F6** to process transaction. You will see the message "OVERNIGHT PROCESSING COMPLETE, ENTER NEW CRITERIA." You should receive your results via the output mode media designated for your activity (e.g., MADS, magnetic tape or one part listing).

Overnight Processing is a batch output process that will run at night. You should receive the output within one day of the processing date if you receive output via MADS. You will get your tape or listing output within one week.

If you do NOT receive your Overnight Transactions within the time expected, call the DLIS Customer Service Office. Provide them your complete Activity Name, Address, Activity Code and DESKCODE used to submit your Overnight transactions.

Overnight output will be in a different format than what you see on the screen or printer. Instead, your output will be in the batch ODRC format. Because of this, you may receive data segments/views over and above what you requested.